

Section Two – School Operation

Discipline - Rules

GENERAL SCHOOL RULES

1. Students are not to leave school during the school day for any reason being signed out by a parent or guardian.
2. Students should keep their hands and feet off others, which includes pushing, hitting, kicking, etc.
3. The use of tobacco, alcohol or drugs, either at school or outside of school, is grounds for expulsion.
4. Questionable language and gestures will not be tolerated.
5. Students should be most careful in the use of the buildings, grounds, furniture and equipment. Any intentional damage to the buildings and/or grounds will not be tolerated. Strict disciplinary measures will result in such cases.
6. Gum is not permitted at school.
7. Each student will be responsible to keep his cubby in a neat and orderly fashion.
8. The school is not responsible for children before 7:45 a.m. or after 3:00 p.m. unless special arrangements have been made.

BASIC DO'S AND DON'TS

Do:

- Expect abundant blessings from the Lord.
- Honor and respect all teachers and staff members.
- Respect and help care for the building, grounds, and equipment.
- Keep hands and feet to yourself.
- Keep your assigned areas neat and clean.
- Follow dress code.
- Complete all homework as assigned.
- Arrive at school on time.
- Come to class prepared with everything necessary for the day.
- Occupy any free time and work time wisely.
- Remember that the bathrooms are used by everyone, so clean up your area when leaving and take your personal items with you.

Do Not:

- Bring iPods, electronic devices, games, magazines, toys, or items not normally needed for school activities to school without permission. If caught, the item will be held till the end of the school day. A second offense will require a parent request to have the item released.
- Speak out in class or disturb others.
- Leave the school grounds without permission.
- Whistle loudly, yell, run, or be disruptive in the building.
- Go into “off limits” parts of the building or other classrooms without permission.

CLASSROOM BEHAVIOR

Students will address all school faculty and staff by Mr., Mrs., or Miss during the school day or at any school activity.

The teacher is in full authority during the school day, and students are expected to demonstrate respect and obedience to all faculty and staff of BCS.

All class time and seat work time must be occupied with fruitful study and learning. Students are to make good use of any free time during class or in the event the teacher is temporarily out of the room.

DESTRUCTION OF PROPERTY

If there occurs any destruction of school, church, or personal property, whether accidental or intentional, the parents or guardian of the student responsible will be required to have the damage professionally repaired or replaced. Arrangements for repair/replacement should be made within one week of being notified of the occurrence.

CONFLICT RESOLUTION

If a problem arises for any reason the **first person to contact** is the student's teacher. If an agreement cannot be reached and/or the situation cannot be resolved, the next step is to contact the Principal.

LUNCH RULES - GRADES K - 4

1. Walk quietly into the lunch room.
2. Sit where the lunch aide tells you to sit
3. You must stay in your seat at all times while in the lunch room. If you have a question, raise your hand and the lunch aide will come to you.
4. You must sit in your chair, with your legs facing forward, while eating lunch...no sitting on your legs or kneeling on the chair. If the table is too high for you to reach, raise your hand to let the lunch aide know, and she will give you permission to kneel on the chair while you eat.
5. You may talk quietly with the other students at your table. Do not shout to other students at other tables.
6. You may not share your lunch with anyone else...also, no trading of any items in your lunch is allowed.
7. If you have forgotten your lunch or your drink, stay in your seat, and raise your hand to let the lunch aide know.
8. When you are finished with your lunch, clean up your place and sit quietly until you are dismissed to go to recess. When you are dismissed, walk to the garbage can and throw your trash away, then quietly go to the gym or outside. Remember to push in your chair.
9. If a lunch aide turns the light off, stop talking immediately and listen to what the lunch aide is saying.
10. Always be OBEDIENT and RESPECTFUL to the lunch aides.
11. Walk, unless given permission to run.
12. During recess, it is important that you remember how to spell JOY:

Jesus	Others	You
-------	--------	-----
13. The whistle means everyone stops and listens to the Lunch Aides immediately.
14. No gum chewing is allowed in school.